

Dear Parents and Guardians,

This year our students will be supplied with a G Suite for Education account. Google Apps are a set of online tools for communication, collaboration, time-management, and documents storage. These tools include:

- Gmail: a full functioning e-mail program – The students will only be able to send or receive emails within @sumnerk12.net. They will not be able to send or receive emails from outside sources.
- Calendar: a customizable calendar and a to-do list
- Google Drive: An online word document, spreadsheet, and presentation application. Students will be able to work on projects at school and at home. Students will also be able to collaborate on projects in real time from their own home.

All of these tools are housed on the Internet and can be accessed from any Internet-connected computer with a web browser. No special software is required. Our primary reasons for supplying these tools to students are:

- To give our students practice in using current technology applications and tools
- To prepare our students for high school (SCHS uses G Suite for Education)
- To provide adequate long-term storage space for student work (20 gigabytes)
- To help students work collaboratively and engage in peer-editing of documents
- To eliminate the need for parents to purchase expensive software for use at home
- To eliminate compatibility issues due to the use of different software versions

It is important for our students to use these tools responsibly. Use of G Suite for Educations falls under the Student Use of Technology Resources Agreement.

Parent Name

Parent Signature

- Your child will not begin using Google Apps until we receive this signed form from you.
- If you have any questions or concerns about the use of Google Apps, or any other software used at Station Camp Middle School, please feel free to contact:
 - Mr. Raines (Engineering and Technology Teacher) = tyler.raines@sumnerschools.org
 - Mr. Southall (Computer Teacher) = blake.southall@sumnerschools.org